City of Pacific Park Board

Minutes for August 18, 2020

**Call to Order**

Chairperson Hull-Pease called the Regular Meeting to order at 6:30PM.

**Attendance**

Members: Chairperson Kate Hull-Pease; Members Mark Bowns, Gina Lisak, Jim Meier

City Staff: Community Development Manager Jack Dodge, Associate Planner Alyssa Tatro, Public Works Manager Jim Morgan, Parks Maintenance Lead Jason Knox

Guests: None

**Approval of Park Board Minutes**

Approving of Meeting Minutes of February 19th and July 21st

Gina Lisak moved to approve the minutes as presented, seconded by Jim Meier; motion carried unanimously.

**Approval of Agenda**  
Mark Bowns moved to add a discussion item for the park tour. Added as item 3.

Gina Lisak made a motion to approve the revised agenda, seconded by Jim Meier; Motion carried unanimously

**Introduction**  
Jason Knox was introduced as the new Park Maintenance Lead. He has been with the City for three and a half years and has been the Park Maintenance Lead for two months. He worked for the Bellevue School District in the Grounds Department for seventeen years taking care of playgrounds and landscaping. He has been certified for spraying herbicides and pesticides; and playground maintenance for twenty years.

**Discussion items**

1. Discussion of Park Improvements for inclusion in the 2021 Budget request

There was some discussion about what can be done with Clint Stagier Memorial Park.  
Item moved to the next meeting so they can have a list of safety concerns from Jason.

1. Discussion of work in the Parks and Trails since February of this year

Benches have been tightened, play chips have been added at Otter, Beaver, and Rhubarb parks, curbing at Aspen Park and Beaver parks. Other areas of safety concerns have been monitored.

1. Discussion of Park tour

The list of parks with concerns and budget from the Park Tour attached to the minutes as attachment A.

1. Discussion of Trailhead warnings / directions at County Line Road

Discussion about what type of signage is wanted for Trailheads. No action was taken.

1. Discussion of regulations for Trail use - Josh Putnam’s presentation to City Council on March 2nd, 2020

Discussion was moved to the next meeting

1. Re-write of 2.38 of the Pacific Municipal code that covers the board of park commissioners – will be presented in March 2020 to City Council

This item will be presented to Council at the Workshop on Tuesday, September 8th

**Next meeting**

Gina Lisak made a motion to have the next meeting in the City Gymnasium, Seconded by Jim Meier. Approved unanimously.

**Adjourn**

Mark Bowns made a motion to adjourn the meeting at 7:52, seconded by Gina Lisak. Approved unanimously.

Next meeting will take place on Tuesday, September 15, 2020

# Meeting Minutes prepared by Nicole Schunke, Administrative Assistant.

# Meeting Minutes Approved

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# Kate Hull Pease, Commissioner Date