City of Pacific Park Board

Minutes for July 21, 2020

Members: Chairperson; Kate Hull Pease, Members Mark Bowns, Gina Lisak, Jim Meier

City Staff: Jack Dodge, Community Development Manager; Alyssa Tatro, Associate Planner

Guests: None

Approving of Meeting Minutes of February 19, 2020: Approval of minutes moved to the meeting of August 25, 2020

Introduction: Alyssa Tatro introduced herself as the new City Associate Planner

The agenda was approved unanimously

Discussion items:

1. Discussion of the Summer Park Tour – July 25, 2020

* The Summer Park Tour will be at 10:00am at July 25th, Meeting at City Hall parking lot

1. Revised Park & Trail Priority List

* The Park Board has $15,000 in their budget.
* $1,200 for signage at Stewart Road, County Line Road, and 3rd AVE Trailhead
* $520 play chips, play equipment (swings), bench at City Park
* $2,150 tree, beach, and picnic table for Otter Park
* $0 Moving message board Clint Stieger Park
* $1,362 for trees, baroque, and fence at Elise Park
* $2,300 bench, table, and signage, Milwaukee park
* $300 trees Aspen Lane Park
* This list will be finalized after the Summer Park Tour

1. Discussion of Park Improvements for inclusion in the 2021 Budget request Commissioners

* Item moved to the Summer Park Tour – July 25, 2020

1. Discussion of work in the Parks and Trails since February of this year

* Work has started at the City Park since the Hescos were removed.
* There’s a little work that still needs to be done on the Interurban trail. Ribbon cutting for the trail might have to be done via Zoom.
* Jack will talk to Jim Morgan about getting a list of what the Parks Maintenance Employee has done since assuming the position.
* The Parks Board would like the Parks Maintenance Employee to join them at the next meeting.

1. Recruitment of new Park Boards Commissioners (2 adults / 1 teen)

* Jim Meier has one person who might consider joining
* Gina Lisak mentioned that they could work with a High School Senior for a Senior project.

1. Discussion of Trailhead warnings / directions at County Line Road

* Item already discussed with the priority list.

1. Re-write of 2.38 of the Pacific Municipal code that covers the board of park commissioners – will be presented in March 2020 to City Council

* Gina Lisak asked if the re-write could be more specific in the part about where the teen members lived.
* Katie Hull Pease asked about the change of voting members. Current Code states 7 and the proposed change states 9. Mark suggested keeping the 7 voting members and adding two reserve members who would vote if voting members are absent.

Katie Hull Pease made a motion to send the Re-write of 2.38 of the Pacific Municipal code to August 17th Council for adoption, seconded by Mark Bowns.

During discussion, Gina Lisak made an amendment to the proposed code adding that teen members can reside in neighboring communities as well. Seconded by Katie. Amendment approved unanimously.

8. Review of Chapter 7 of Comprehensive Plan and provide proposed updates to Jack Dodge

- This item has already been forwarded to the Planning Commission.

Adjourn: Gina Lisak made a motion to adjourn the meeting at 7:28, seconded by Jim Meier. Approved unanimously.

Next meeting will take place on Tuesday, August 25, 2020

# Meeting Minutes prepared by Nicole Schunke, Administrative Assistant.

# Meeting Minutes Approved

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# Kate Hull Pease, Commissioner Date