

CITY OF PACIFIC PARK BOARD

March 2, 2020 Presentation to Council

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REPORT OUT OF MARCH MEETING

- Report out from the February 2020 Park Board Meeting
 - Park Board received an additional commissioner in February and now only had 1 adult and 1 teen opening.
 - Results of the City of Pacific / King County meeting is that the city will not know for 1 – 3 years if / what will be happening with the City of Pacific Park
 - Audio equipment was set up but due to cost, no video will be recorded.
 - Nicole S attended the meeting as a scribe and will be writing up and distributing the meeting minutes within ten business days. The Park Board will then approve at the next meeting and Nicole will post to the City of Pacific website.
 - The Park Board Tour of Properties will be on April 18th starting at 10:00 AM and will start / end here at City Hall.
 - The planner position and the dedicated park public work position are still open.
 - The lack of the planner is causing issues with Park Board work. See Below.

COMMUNICATION

- Issues with a lack of planner
 - Until the evening of the meeting, the Park Board did not know that the proposed changes were not in the correct format to be discussed and voted on at the meeting. The park board will need another monthly meeting to discuss the changes int 2.38 of the Pacific Municipal Code.
 - This will cause a delay revising the 2020 – 2040 work plan until our April 2020 meeting.
- Past due items
 - Revised Park & Trail Priority List with the 2 – 4 most important item was delayed due to a lack of current conditions of the parks.
- Additional Items added to our agenda
 - Review of the Kent Valley Regional Trails Opportunity Study was given a paper copy and asked to review / possibly create a similar study for Pacific

OUTSTANDING ACTION ITEMS

Action Item	Responsible	Due Date	Comment
Re-write of 2.38 of the Pacific Municipal code that covers the board of park commissioners – will be presented in March April 2020 to City Council	Park Board	02/28/20	In Process – will discuss again in March
Revised Park & Trail Priority List	Park Board	02/28/20	In Process – will discuss again in March
Planner Opening Status	Jack Dodge	02/19/20	Still in process
Discussion of Plaques for Parks - Art Hollinsworth, Pacific Park picnic tables Mr. Profit, Stage Mr. Ray, Baseball	Park Board	02/19/20	In Process – will discuss again in March
Discussion of Trailhead warnings / directions at County Line Road	Park Board	02/19/20	In Process – will discuss again in March
Recruitment of new Park Boards Commissioners (1 adults / 1 teen)	Park Board + City	ASAP	

OUTSTANDING ACTION ITEMS

Action Item	Responsible	Due Date	Comment
Update 2020 – 2040 Work Plan	Park Board	03/31/20 04/30/20	Will not be available until May presentation
Review of Chapter 7 of Comprehensive Plan and provide proposed updates to Jack Dodge	Park Board	03/31/20	
Present quarterly reports for the Park and Trails on the burn rate of the Park & Trail budget and revenues	Leanne Guier	04/21/20	
Present quarterly reports for the Park and Trails on the burn rate of the Park & Trail budget and revenues	Leanne Guier	07/21/20	
Present quarterly reports for the Park and Trails on the burn rate of the Park & Trail budget and revenues	Leanne Guier	10/20/20	

OUTSTANDING ACTION ITEMS

Action Item	Responsible	Due Date	Comment
Present quarterly reports for the Park and Trails on the burn rate of the Park & Trail budget and revenues	Leanne Guier	01/20/21	